

**GENERAL FUND - 2010-11 Major Variations to Budget**  
February 2011

	July	August	September	October	November	December	January	February	Reason (Compared with previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
	£	£	£	£	£	£	£	£	
<b>Additional Expenditure</b>									
Inflation	119,000	119,000	136,600	136,600	149,470	149,470	150,980	150,980	Excess of Inflation over Provision
Public Conveniences		12,000	12,000	12,000	12,000	12,000	12,000	12,000	Partial achievement of £20,000 reduction target
Farnham Sports Centre			21,000	21,000	21,000	21,000	21,000	21,000	Delayed opening
Countryside			34,000	34,000	34,000	34,000	34,000	34,000	Includes emergency repairs to Frensham Dam estimated at £20,000 (this may be recovered) and replacement of stolen equipment £10,800
Property Services					13,000	13,000	13,000	13,000	Fees re potential shared/partnership service for Estates service and potential sale of Kings Road site (can be met from additional income from Industrial Sites below)
Housing Benefits							15,000	15,000	Housing Benefits systems changes not fully met from DWP funding
Planning Appeal Costs								20,000	Costs awarded against Waverley
<b>Loss in Income</b>									
Planning	58,000	58,000	58,000	58,000	58,000	58,000	58,000	58,000	Planning Delivery Grant abolished!
Building Control							10,000	10,000	Under-recovery of costs
Environmental Health			10,000	10,000	10,000	10,000	10,000	10,000	Budgeted income unlikely to be achieved.
Cemeteries			11,300	11,300	10,800	9,000	8,000	8,000	Budgeted income unlikely to be reached
Interest receivable			25,000	25,000	25,000	25,000	25,000	25,000	Interest received under HRA 'Item 8' for 2010/11 will only be £25,000 (Budgeted at £50,000)
<b>Sub-Total</b>	<b>177,000</b>	<b>182,000</b>	<b>307,900</b>	<b>307,900</b>	<b>333,270</b>	<b>361,470</b>	<b>356,980</b>	<b>376,980</b>	
<b>Savings</b>									
Leisure Centres	(97,000)	(97,000)	(97,000)	(97,000)	(197,000)	(197,000)	(197,000)	(197,000)	The current claim for contractual 2009/10 excess energy costs is £97,000 less than provided. It is estimated the savings in 2010/11 will be £100,000.
Office Accommodation			(27,770)	(27,770)	(27,770)	(27,770)	(27,770)	(27,770)	Electricity savings mainly from new boiler and IT virtualisation
Local Development Framework (LDF)					(30,000)	(30,000)	(30,000)	(30,000)	Examination of LDF evidence will not take place this year
Corporate Management						(10,000)	(10,000)	(10,000)	Audit fees - rebate from Audit Commission
Interest and Finance Exps						(200,000)	(200,000)	(200,000)	No General Fund borrowing in 2010-11
Medical Insurance						(40,000)	(40,000)	(40,000)	Savings from 2010-11 budget from market testing

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<b>Additional Income</b>									
Investment interest	(40,000)	(40,000)	(50,000)	(60,000)	(80,000)	(90,000)	(110,000)	(120,000)	▲ Investments made on favourable terms to date.
Recycling			(10,000)	(20,000)	(41,000)	(41,000)	(52,500)	(52,500)	▲ Improved prices for sales of paper and extra grant.
Car Parks	(50,000)	(70,000)	(100,000)	(110,000)	(100,000)	(95,000)	(130,000)	(165,000)	▲ Mostly higher Penalty Charge Notices income.
Planning income	(100,000)	(120,000)	(130,000)	(130,000)	(130,000)	(130,000)	(100,000)	(90,000)	▼ Greater volume of applications.
Industrial Sites			(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	— New rent income Kings Rd, Ind Estate (£13,250 ongoing)/back-dated rent Farnham Trd Est
Land Charges			(100,000)	(110,000)	(120,000)	(125,000)	(125,000)	(125,000)	— Volumes in the housing market have been strong so far this year, although the legislative position is still unclear.
Waverley Training Services			(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	— The target for 2010/11 is to make a small surplus and WTS is on target to do this as LSC did not clawback as much as expected despite current recruitment challenges with e2e/Foundation learning.
<b>TOTAL</b>									
<b>Subtotal</b>	(267,000)	(327,000)	(656,700)	(696,700)	(767,700)	(777,700)	(1,064,200)	(1,099,200)	
Net Major Variations	(110,000)	(138,000)	(248,870)	(288,870)	(434,500)	(446,300)	(707,290)	(722,290)	These are all the items detailed above.
Net Other Variations	(7,700)	(7,700)	14,730	14,730	19,720	19,720	17,530	7,530	The total of items of individually small amounts.
Staff Savings over target							(40,000)	(100,000)	
<b>Over/Under Spend</b>	(£117,700)	(£145,700)	(£234,140)	(£274,140)	(£414,780)	(£426,580)	(£729,760)	(£811,760)	

**HOUSING REVENUE ACCOUNT - 2010-11 Major Variations to Budget**  
February 2011

	July	September	October	November	December	January	February	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
	£	£	£	£	£	£	£	
<b>Additional Expenditure</b>								
Introduction of new systems/tenancy agreement to improve service to tenants	33,627	57,634	57,634	62,157	62,157	64,053	64,053	— Continuation of work started under last year's AC Recommendations budget and will be funded from savings
Council Tax on empty properties	19,965	19,965	19,965	19,965	19,965	19,965	19,965	— Re Marshalls/Woolmer Hill Lodge (now both sold) and other long-term empties awaiting decision e.g. Highways, Priory Orchard,
Negative subsidy		46,820	46,820	46,820	46,820	46,820	46,820	— Increase in rent rebate subsidy limitation estimated at mid-year due to increased rebate expenditure
Professional Fees						14,000	14,000	— Analysis of HRA reforms and costs re Dower Cottages not in original estimate. Virement request
<b>Loss of Income</b>								
Garage Rents	2,940	4,470	4,470	6,140	6,890	7,380	7,380	— Full year projected on basis of 48 weeks
<b>Over spends</b>	<b>56,592</b>	<b>128,889</b>	<b>128,889</b>	<b>135,082</b>	<b>135,832</b>	<b>152,218</b>	<b>152,218</b>	
<b>Savings</b>								
Capital financing costs		(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)	— Reduction in interest payable due to continuing low rates
Energy costs		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	— Still showing likely underspend after 11 months
Community Safety/Estate Management		(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(29,000)	▲ Planned parking improvements will now not take place this year. Carry forward requested
Boiler servicing post inspections		(6,000)	(6,000)	(6,000)	(6,000)	(16,000)	(16,000)	— Reduction in % of inspections carried out due to confidence in contractor
Asbestos Surveys		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	— Likely underspend - linked to low numbers of voids
Transfer Grants		(7,000)	(7,000)	(7,000)	(7,000)	(14,000)	(14,000)	— This is linked to tenants' downsizing and activity currently low. Virement request to professional fees
Tenants Miscellaneous expense		(4,000)	(4,000)	(4,000)	(4,000)	(8,000)	(8,000)	— Linked to above and also lower number of decants for major works
<b>Additional Income</b>								
Dwelling rents	(28,320)	(25,420)	(25,420)	(26,420)	(12,420)	(8,000)	(8,000)	— Large adjustment since Nov monitoring. Based on 48 weeks
Easement across HRA land		(4,350)	(4,350)	(4,350)	(4,350)	(4,350)	(4,350)	—
Heating/S Charges income		(4,310)	(4,310)	(6,230)	(6,230)	(5,660)	(5,660)	— Based on 48 weeks debit
<b>Underspends</b>	<b>(28,320)</b>	<b>(125,080)</b>	<b>(125,080)</b>	<b>(128,000)</b>	<b>(114,000)</b>	<b>(130,010)</b>	<b>(150,010)</b>	
<b>Net Major Variations</b>	<b>28,212</b>	<b>3,809</b>	<b>3,809</b>	<b>7,082</b>	<b>21,832</b>	<b>22,208</b>	<b>2,208</b>	
<b>Net Other Variations</b>								
<b>Staff savings over target</b>		<b>(£8,370)</b>	<b>(£15,362)</b>	<b>(19,647)</b>	<b>(40,000)</b>	<b>(59,000)</b>	<b>(69,000)</b>	
<b>Over spend / (Underspend)</b>	<b>£28,212</b>	<b>(£4,550)</b>	<b>(£14,550)</b>	<b>(£2,568)</b>	<b>(£18,168)</b>	<b>(£36,792)</b>	<b>(£66,792)</b>	



PROJECT MONITORING GROUP - GENERAL FUND

PROJECT TITLE	1 WBC FUNDING 2010/11 £	2 EXTERNAL FUNDING 2010/11 £	3 Approved Changes £	4 TOTAL PROGRAMME £	5 PAYMENTS to end of February 2011 £	6 FINANCIAL REMARKS	7 Projected 2010/11 Savings £
<b>PLANNING SERVICES</b>							
K1515 Capital Works Funded from PDG		40,000	(8,500)	31,500	0	Expenditure will be coded to specific schemes. £8.5k to be spent on new A0 printer.	
K2266 A0 Printer			8,500	8,500	0	Funded from PDG. Printer purchased for £8148, due around £1k back for trade in of old printer.	
<b>ECONOMIC DEVELOPMENT AND PARTNERSHIPS</b>							
K1110 Central Communications - Careline	30,000			30,000	20,170	Project to be completed towards end of 2011. Control centre in Guildford to be closed (expected March 2012), may need new service provider and to reprogramme units.	
K1111 Day Centres	10,000			10,000	7,054	Budget will be spent.	
<b>LEISURE AND COMMUNITY SAFETY</b>							
<b>Leisure Strategy</b>							
K1311 Godalming Leisure Centre	1,205,000		(788,800)	416,200	199,000	Have tenders from 3 contractors.	
K1310 Farnham Leisure Centre	1,522,000		782,900	2,304,900	2,100,739	Due for completion, small amount of expenditure left.	
K1314 Cranleigh Leisure Centre	173,000		(154,050)	18,950	(6,950)	Creditor from 09/10. Retention to be paid.	
<b>Externally Funded</b>							
K1450 Farnham Park SPA			70,000	70,000	55,314	£48k spent on resurfacing main car park. Fencing and signage works to be completed. Expect to spend £60k, savings to go back into SPA pot.	
K1451 Weybourne Recreation Drainage				0	570	Project from 09/10.	
K1450 Roman Way Rec Ground				0	(3,752)	Creditor from 09/10. Retention to be paid before year-end.	
<b>Sports Centres</b>							
K1301 Client Rolling Programme	130,000			130,000	68,077	Rest of budget allocated to projects. Budget will be spent, may be tight if any emergencies. All orders now placed.	
<b>Countryside</b>							
K1373 Stewardship & Habitat Management		8,500		8,500	5,145	Most works are completed.	
K1377 Countryside Capital Works	12,000			12,000	12,096	Project completed.	
K1378 Countryside Health & Safety Works	3,000		2,840	5,840	6,411	Project completed.	
K1379 Frensham Visitor Centre Restoration	3,000			3,000	3,736	Works completed, waiting for invoices.	
K1381 Summerlands Open Space Path Resurfacing		0		0	1,655	Retention release.	
<b>Arts</b>							
K1380 Farnham Maltings	30,000			30,000	7,523	Waiting for invoices from Maltings before year end; £6k slippage to 2011/12.	
K1380 Farnham Memorial Hall Refurbishment	10,000			10,000	9,950	To be spent on heating, kitchen, DDA works and misc. works. Waiting for invoice. Budget will be spent.	
K1381 Museum of Farnham				0	559	Project from 09/10 - to be transferred to revenue	
K1380 & Haslemere Hall Roof Works			32,000	32,000	32,000	Grant paid to Haslemere Hall Trust Completed.	

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<b>ENVIRONMENTAL HEALTH AND EMERGENCY SERVICES</b>							
<b>Environmental Health</b>							
K1205 Tackling Fuel Poverty in Waverley	25,000		6,000	31,000	31,000	In final year of partnership with 5 other boroughs. Completed.	
K1206 Air Quality Action Plan	15,000		12,000	27,000	28,263	To be spent on improving Farnham area. £10.2k still to be spent. Level-crossing signs not proceeding. CMT agree siphage of £8.5k balance to provide budget for next year.	
K1207 Contaminated Land	30,000	63,499		93,499	67,892	DEFRA have given £63.5k funding which must be spent this year. Works have restarted at Farnham gasworks. £5k to be used on meadow area.	
<b>House Renovation Grants</b>							
K1101 Disabled Facilities	98,000	322,730		420,730	359,482	£70,730.48 contributions. Total budget is allocated. Much higher demand than previous years.	
K1101 Private Sector Renewals	60,000	5,985	(5,000)	60,985	57,741	Early spend from 09/10 brought forward. £5,985.36 grant repayments have been fed back into budget. Total budget is allocated.	
<b>BUILDING CONTROL, ENGINEERING AND CAR PARKING</b>							
<b>Engineering</b>							
K1281 Flood Protection		171,000		171,000	15,619	£171,000 approved funding from DEFRA to be spent by 31st March 2011. Full amount has been claimed, unlikely to spend whole grant. 37-40 properties to have works done. Works have started.	
<b>Car Parks</b>							
K1240 Rolling Programme	70,000			70,000	46,797	Will all be spent in year, including £14k for capital salaries.	
K1241 Parking Equipment Replacement	30,000			30,000	15,665	10 new machines now operational. £6.4k to be spent on circuit breakers. £3.2k to be spent on changes needed due to changes in coin composition, may slip into next year. Alternative payment methods and cashless machines being looked at for the future.	
<b>Bus Shelters</b>							
K1270 Bus Shelter Replacement Programme	10,000			10,000	0	Will not be spent	10,000
<b>CUSTOMER, IT AND OFFICE SERVICES</b>							
<b>Miscellaneous Properties</b>							
K1510 Improvement Programme	10,000			10,000	10,000	Some expenditure due on Sickenhill. Budget will be spent.	
K1514 & Development Consultancy	70,000			70,000	48,901	Possible overspend on maintenance of £5-10k, currently restricting expenditure. £30k for capital salaries. Planning permission due to run out, options to be taken to Executive but could be overspend.	(10,000)
<b>Property Management</b>							
<b>Central Offices</b>							
K1017 Central Offices Lift	35,000			35,000	9,679	work completed in February at cost of £23k..	12,000
K1016 Computer Room Air Conditioning	40,000			40,000	1,595	Will not be spent this year.	38,400
K1014 Office Accommodation Review Works	80,000			80,000	7,600	£70k to be spent on reception. Police to pay for their required changes.	
K1001 Improved Working Environment	90,000			90,000	57,655	Works include annexe façade, roofing, asbestos removal. Some may slip into next year. There is a report to the Executive regarding the roof.	

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<b>Disability Discrimination Act Compliance</b>							
K1008 DDA Compliance Works Provision	2,270			2,270	2,253	Invoices to come in. Works due on restaurant access.	
K1309 DDA other Leisure Buildings	32,730			32,730	26,759	Badshot Lea Pavilion internal work completed. Work to be done on Badshot Lea, Rowledge & Wrecclesham Pavilions. Budget will be spent.	
<b>ICT Infrastructure Rolling Programme</b>							
K0201 Forward Programme/Legislative Changes	10,000			10,000	10,593	Small overspend due to Revs & Bens legislative changes, have reclaimed some from DWP.	(2,000)
K0203 Desktop/Server Upgrades	45,000		34,000	79,000	47,426	Early spend from 09/10 brought forward. £42k approved for full roll out of Iqels. 220 rolled out, 550 to be done. Will create savings due to lower energy usage.	
K0233 Microsoft Office Upgrade	50,000		50,000	100,000	48,166	£47k spent on upgrade from MS 2000 to 2007 and training. To be rolled out this Autumn. £2k needed for further licences. £50k approved for completion in 2010/11.	
K0207 Shared Services Infrastructure	40,000			40,000	27,722	Proof of concept at Mole Valley. Need to order storage area network. Should be £25k revenue saving each year (3/4 year in 2011/12). Will need to slip £8k.	
K0238 Telephone System Upgrade				0	240	Project from 09/10.	
K1317 Farnham Sports Centre Elections Link				0	(320)	Project from 09/10.	
<b>System Migration Upgrade</b>							
K0260 Finance Systems Review	20,000			20,000	13,555	£12k spent on SQL licences to improve speed. Remaining £7k will be needed to upgrade system in 2011/12, currently reviewing tenders.	(28,000)
K0264 HR/Payroll System Replacement			28,000	28,000	0	To be met from computer room air conditioning saving. Shared service with Tandridge. Implementation complete, to go live for April payroll.	
K0263 Electoral Registration & Election Management Software			25,000	25,000	19,675	Funding from provision for emergency schemes (approved by Executive 9th July 2010). Software up and running.	5,000
<b>Electronic Government for Customer Service</b>							
K0261 Website Upgrade	10,000			10,000	0	Updated website now live. £10k committed, waiting for invoice.	
K0259 Emergency Planning Software			3,000	3,000	0	Cancelled due to very high license fee.	3,000
<b>Information Management</b>							
K0231 Government Secure Communications	15,000			15,000	7,285	Budget to be spent on Network Audit and Intrusion Detection Services. From 2011/12 will be charged £18k to connect to government, however looking at an East Surrey network to share cost. All but £4k committed, however this years assessment may require work.	
K0262 Email Archiving and Management	25,000			25,000	4,283	Invest to save project. Will rationalise email to reduce storage costs, could save up to 60% space. Installed and being set up.	5,000
K0223 Payment Collection Service				0	561	Project from 09/10.	
K0234 Upgrade Website Forms on Website				0	(5,030)	Creditor from 09/10.	
K0239 Northgate BS7666 Hub			16,000	16,000	0	Project slipped from 09/10 as remedial work was needed. LPG files are now loaded into test environment. £12k committed, budget will be spent.	(28,000)
K0285 Environmental Services Contact Manager			28,000	28,000	22,500	To be met from savings. Currently implementing.	

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<b>ENVIRONMENTAL SERVICES</b>							
<b>Recreation</b>							
K1343 Pavilions-Capital Works	95,000		15,000	110,000	27,620	£15k approved from emergency funding provision giving total £90k to be spent on Hale pavilion; around half may slip to 2011/12. Unexpected roof repairs to be done at Badshot Lea pavilion, also needs electrical work due to leak, giving total extra cost of £16k.	(16,000)
K1344 Recreational Facilities for Young People	22,000	63,000	25,000	110,000	295	Heron's skate park works have been delayed, to start in March and will take 6 weeks to complete. Project will need to slip to early 2011/12.	
K1345 Playground Replacement	165,000	68,000	(46,000)	187,000	2,056	Creditor from 09/10. Orders for 3 sites placed and work has started. Will now receive £29k of playbuilder funding to be used at Peakfield playground. £25k moved to Herons project. Potential saving in 2010/11.	35,000
K1352 Broadwater Lake Spillway	75,700			75,700	22,441	4 tenders received, will cost £69k. Contractor on site, will take 12 weeks. Possibility of some saving.	
K1353 Woolmer Hill Sports Ground Car Parking				0	2,964	Retention release. Project from 09/10.	
K1354 Philips Memorial Garden Improvement Programme	45,000	25,600	5,000	75,600	12,090	Making bid to Heritage Lottery fund, £0.5m needed. Stage 1 grant received to develop project to stage 2. £18-20k expenditure expected this year, need £77,200 for next year. £25,000 to slip to 2011/12. Application for next stage is due end of February, will hear result in June.	
K1355 Parks Infrastructure works and DDA improvements	15,000			15,000	9,059	All committed. Budget will be spent.	
K1340 Recreation Ground Improvements	20,000			20,000	15,505	All committed. Budget will be spent.	2,500
K1349 Parks Signage	15,000			15,000	884	All will be completed this year, with £2,500 saving	
<b>Cemeteries</b>							
<b>Public Conveniences</b>							
K1308 Rolling Programme	10,000			10,000	3,167	Waiting on final decision from Cranleigh Parish Council. £5.5k will be spent on required works for transfer. Have alternative works identified if transfer does not go ahead. Works required on sewers. Budget will be spent	
<b>Refuse Collection</b>							
K1233 Food Waste Service		50,000		50,000	48,330	Project launched, expenditure on food caddies and publicity. Have added 2,500 properties. Satisfaction surveys to be done, will spend rest of budget.	
K1230 Waste Recycling Containers	20,000			20,000	22,693	Final order placed, stock should last until year end.	1,500
<b>PARTNERSHIP FUNDING</b>							
<b>PROVISION FOR EMERGENCY SCHEMES</b>							
Total Project Expenditure	£4,683,700	£818,315	£29,090	£5,531,105	£3,576,037		£28,400
Capital Project Programme	4,165,700	754,816	14,250	4,934,766	3,208,683		£5,900
Revenue Project Programme	518,000	63,499	14,840	596,339	367,354		£7,500
Total Project Programme	£4,683,700	£818,315	£29,090	£5,531,105	£3,576,036		£28,400

due to rounding